



**Board of Supervisors of Elections  
Minutes  
Diamondback Terrapin Conference Room  
Tuesday, November 28, 2017 at 6:00 PM**

**Boardmembers Present:** Chair Lois Neuman, Graham Johnson, and Stephen Wiener

**Absent:** Melissa Jackowski

**City Staff Present:** City Clerk/Director of Council Operations Kathleen Conway, Deputy City Clerk Sara Taylor-Ferrell, City Attorney Debra Daniel and Sr. Assistant City Attorney Jodi Schulz

**Absent:** Mary Grace Sabol

**Convene and Welcome**

Convened meeting at 6:05 PM and Chair Neuman welcomed all those present.

**Approval of Minutes**

**Motion:** to approve the minutes of November 14, 2017 as amended

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

**Review of Annual Campaign Fund Reports**

The Board reviewed the November 8, 2017 Annual Campaign Fund Reports of Beryl Feinberg received on November 3, 2017 and Brigitta Mullican received on October 30.

**Motion:** to instruct Boardmember Johnson to work with staff on draft letter to Beryl Feinberg to amend Annual Campaign Fund Report and resubmit

Moved by Boardmember Weiner, seconded by Boardmember Johnson and unanimously approved.

**Motion:** to accept the Annual Campaign Fund Reports from Virginia Onley, received on November 6; Bridget Newton, received on November 7; Mark Pierzchala, received on November 8; and Team Rockville, received on November 8, 2017

Moved by Boardmember Johnson, seconded by Boardmember Weiner and unanimously approved.

The Board needed further review and discussion on Brigitta Mullican's Annual Campaign Fund Report to be amended and resubmitted.

### **Review of January 8, 2018 Board of Supervisors of Elections Presentation**

The Board reviewed the draft presentation for edits and comments for the next meeting on December 6.

Ms. Conway reviewed the proposed timeline with the Board on the following dates for the recommendations to the Mayor and Council for Vote By Mail as follows:

January 8, 2018 Discussion and Follow-up from November 6 Presentation

January 26, 2018 Public Hearing

February 16, 2018 Discussion and Instruction

April 9, 2018 Presentation to Mayor and Council

### **Questions to the Board**

There were no questions for the Board.

### **Old/New Business**

There was no old and new business.

### **Future Meetings**

Wednesday, December 6, 2017 - (6:00 p.m. - 8:00 p.m.)

Tuesday, December 19, 2017- (3:00 p.m. - 5:00 p.m.)

### **Adjournment**

The meeting adjourned at 8:40 PM.

**Motion:** to adjourn

Moved by Boardmember Weiner, seconded by Boardmember Johnson and approved unanimously.